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# Tech Tips For Teachers

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*Several teachers have asked about headphones. I have a few extras for students in need but not enough for class sets. Please ask parents to send them in.*

## iPads



Hopefully, by now, the iPads are being integrated into your daily routine. If you need suggestions, want 1-on-1 tutoring, or would like me to come man a center to teach the students a new app, let me know.

Once Scott remove s the App Store restriction, you will be able to log into to your own App Store account (if you have one) and add free apps or apps you want to pay for yourself. Note: When you purchase an app on one iPad, it will only show up on that iPad.

Apple allows you to

download it on up to 5 iPads. To do this, you would open the App Store on each iPad, click on Purchased at the bottom, and then click Install next to the app you are trying to add. In the coming weeks, I hope to create a form for you to request apps to be purchased by the district. Please be aware that we do not have an app budget this year. Any apps purchased will come out of the general technology budget.

You may have taken pictures with your iPad and are now wondering how to print them. Unplug the iPad cord from the wall.

Disconnect the actual plug from the cord and you will see a USB end. Plug this into your computer and the other end into the iPad. Turn the iPad on. A box should appear on your computer that asks what you'd like to do. Select the top option: Import. This will prompt another box to open for you to save your photos on your computer. My suggestion is to find your pictures folder, create a new folder for this school year in it, and save your photos there. Note: Each time you do this, it will import all of your photos. I can help you with this if you need help.

## Laptops Update

The carts are being used more frequently now. Most of the kinks have now been worked out but if you have any issues, let me know. The cart number is on the

front of the cart and the back of the cart printer. Be sure you are printing to the printer on your cart. If you are unsure how to do this, let me know & I will come show you.

Several people have

asked how to add websites to the desktop so that students do not need to type in a web address. Steps are listed on the following page.



# Adding Websites to the Desktop of Laptops

- Take a laptop out of the cart and log it in under your class login.
- Open a web browser (Internet Explorer or Google Chrome).
- Type the web address you want students to go to in the address bar & hit enter.
- Restore Down your web browser by clicking the square box next to where you would x out of the browser. This will enable you to see the web page but also part of the desktop.
- Click and drag the icon next to the web address (in the address bar) onto the desktop.
- Right click on the icon on your desktop & choose Rename if the name is too long.
- If you don't want too many icons on your desktop, you could sort them into files (Math, Spelling, etc...). To add a file to your desktop, right click on your desktop and choose New/Folder.
- Right click on the folder to rename it.
- Now drag icons into the folders.



## Big Universe

Several classes have come down to the computer lab to learn/re-learn how to use Big Universe. This is accomplished in 2 half hour sessions. The first half hour is spent practicing the Read section of Big Universe and the 2nd half hour session is spent practicing the Write section of Big Universe. Let me know if you'd like to come down for these lessons.

## Technology Benchmarks

Over the next couple of weeks I will be looking for ways to help you start integrating the Technology Benchmarks into your teaching. If you have ideas, please share these with me and your colleagues as well.

### Tech Tip:

*When creating things in Publisher, the grouping tool is handy especially if you need to copy a group of items (pictures, text, shapes) so they show up more than once on the page. To group items, drag the cursor around the outside of all items. This will select them all. Next click the Group button on the top toolbar (on Home tab). Click off of items & then back on them. Now you can drag the group wherever you want and also copy and paste the group.*