

Published by:

Vikki Hawkins

Technology Coach Gr. K-5

Greenville CSD

x758



Tech Tips For

ISSUE II



OCTOBER 26, 2015

INSIDE THIS ISSUE:

- “Magic” Text Flipcharts
- Downloading and Saving Flipcharts
- Printing Only Certain Pages From a PDF

Believe you
can and
you're
halfway
there!

~Theodore
Roosevelt



“Magic” Text Flipcharts

Follow these steps to create a flipchart where text “magically disappears.”

1. Insert 3 rectangles into your flipchart forming 3 columns. Each rectangle should be filled with a different color.
2. Insert a 4th rectangle at the top where you will put the title of your flipchart. (ex. Compound Words)
3. Insert text into the first rectangle. (ex. A compound word)
4. Highlight part of the text. (ex. 1st word in compound word) and recolor it to match the

color of your middle column.

5. Highlight another part of your text (ex. 2nd word in compound word) and recolor it to match the color of your 1st column.
6. Select your text and resize it to meet your needs.
7. Copy the text you selected. Now you can edit it for your next word. Repeat as many times as needed.
8. Click on one of your text boxes. Then click **Ctrl + B** or **View/ Browsers**. Click on the **Property Browse**



(piece of paper to the left of the toy top icon.)

9. Scroll down to where it says **Restrictors** and click the plus sign next to it.
10. Next to **Can Move**, select **Horizontally** from the drop-down menu. This way students can only move the text horizontally.
11. Next to **Can Size**, still under **Restrictors** in the **Property Browser**, you can select **No** from the drop-down menu. This makes it so that kids can't accidentally resize your text.

Downloading and Saving Flipcharts

Smart Board flipcharts are not compatible with ActivInspire. If you are downloading a flipchart from Teachers Pay Teachers, be sure that it is an ActivInspire flipchart. All of your flipcharts should be saved in the following location: **H Drive/My Documents/Activ Software/ActivInspire/My Resources/My Flipcharts.**

Printing Only Certain Pages From a PDF

Most of the activities teachers print from Teachers Pay Teachers are PDFs. Usually there is a title page, directions page(s), and credit pages included. Some contain multiple versions of an activity. To print only what you need, click the **Printer** icon. Then, under **Pages to Print**, type in the page numbers that you need (ex. 2-8). This way you are not wasting ink printing 40 pages when you only needed 6.